

RIVER VALLEY SCHOOL DISTRICT

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660 West Daley Street

Spring Green, Wisconsin 53588

Phone: 608-588-2551

411 Rule

Student Nondiscrimination Complaint Procedures

Informal resolution of any complaint regarding the interpretation or application of the district's student nondiscrimination policy, where appropriate, is desired. However, if resolution cannot be reached in a reasonable period of time, the following formal complaint procedure will be followed:

1. The River Valley School District does not discriminate on the basis of gender, race, color, national origin, ancestry, religion, sex, age, creed, pregnancy, marital or parental status, sexual orientation or disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, and Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554. Any student, parent, or resident of the district complaining of discrimination against a student as described in Policy #411 shall report the complaint in writing to the principal.

Complaints alleging sexual harassment occurring before August 1, 2024, are governed by policies 411.3 and 511.2. Complaints alleging discrimination on the basis of sex (including sex based harassment) occurring after August 1, 2024, are governed by policy 411.5/511.3.

- 2. This policy is intended to address student complaints of discrimination but will not be used to address student complaints of sexual harassment under Title IX of the Education Amendments of 1972. Complaints of sexual harassment under Title IX will be addressed in Policy 411.3.
- 3. If the complaint is against a building principal/ABC, the complaint shall be reported in writing directly to the District Administrator who shall assign the investigation to a different building principal for initial investigation and other action as provided in paragraph 4.
- 4. If the complaint is against the District Administrator, the complaint shall be reported in writing directly to the Board which shall assign the investigation to a person of its choosing who shall report his or her-findings to the Board, which shall determine the action, if any, to be taken, and report in writing to the complainant.
- 5. The principal, upon receiving such a written complaint, shall immediately undertake an investigation of the suspected infraction. The principal will review with other appropriate persons, the facts comprising the alleged discrimination. Within 15 business days after receiving the complaint, the principal shall determine the action to be taken, if any, and report in writing the findings and the resolution of the case to the complainant.
- 6. If the complainant is not satisfied with the building principal's decision, he/she may appeal with the decision in writing to the District Administrator. Within 15 business days, the District Administrator will review the case and make a written decision regarding the case. Copies of the written decision shall-

be mailed or delivered to the complainant and the building principal.

- 7. If the complainant is dissatisfied with the decision of the District Administrator, he/she may appeal the decision in writing to the Board. The Board shall hear the appeal at its next regular meeting, or a special meeting may be called for the purpose of hearing the appeal. The Board shall make its decision in writing within 15 days after the hearing. Copies of the written decision shall be mailed or delivered to the complainant, the Principal and the District Administrator.
- 8. If the complainant is dissatisfied with the Board's decision, he/she may within 30 days appeal the decision in writing to the State Superintendent of Public Instruction.
- 9. Discrimination complaints relating to the identification, evaluation, educational placement or the provision of free appropriate public education of a child with a disability shall be processed in accordance with established appeal procedures outlined in the district's Special Education Handbook.
- 10. Discrimination complaints based on federal discrimination laws may be referred directly to the Officeof Civil Rights or appealed to such agency.

Records of all complaints and their resolution shall be maintained in the District Office. Copies of these complaint procedures shall be included in staff and student handbooks.

| LEGAL REF.: | Section 118.13 Wisconsin Statutes |
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| | PI9, Wisconsin Administrative Code Title IX, Education Amendments of 1972 Title VI, |
| | Civil Rights Act of 1964 Section 504, Rehabilitation Act of 1973 Americans with |
| | Disabilities Act of 1990 |
| | Individuals with Disabilities Education Act Civil Rights Act of 1991 |
| CROSS REF.: | |
| | Policy 411.5/511.3 Nondiscrimination on the Basis of Sex (Title IX) in Education Programs- |
| | or Activities and Related Grievance Process |
| | Policy 411.3 Title IX: Sexual Harassment Policy for Students and Other |
| | Applicable Individuals |
| | Policy 511.2 Title IX: Sexual Harassment Policy for Employees |
| APPROVED: | |
| REVISED: | |
| APPROVED: | <u>November 10, 1994</u> |
| REVISED: | July 8, 1999 |
| APPROVED: | <u>August 12, 1999</u> |
| REVISED: | |
| APPROVED: | <u>— November 13, 2014</u> |
| REVISED: | <u>May 10, 2018</u> |
| APPROVED: | <u>July 12, 2018</u> |
| REVISED: | <u>July 11, 2019</u> |
| APPROVED: | <u>August 8, 2019</u> |
| REVISED: | <u>March 10, 2022</u> |
| APPROVED: | <u>April 14, 2022</u> |
| REVISED: | <u>August 10, 2023</u> |

- APPROVED: September 14, 2023
- APPROVED: July 11, 2024